



UCD Quality Office Periodic Quality Review



Summary of supports for Periodic Quality Review provided by: UCD Institutional Research

The role of institutional research is to provide data support for University planning and management activities directed toward fulfilling the goals and objectives of the University. Institutional research is essentially a supporting function within UCD which aims to inform decision making and planning at senior management level. The Director of Institutional Research reports to the Director of Strategic Planning and it is closely aligned to the activities of the Quality Office.

The Director of Institutional Research will supply statistical data and information for use in the quality review process which will include information on applications, student registrations, graduations, and retention rates. This suite of statistics will give each unit under review a consistent and reliable source of information to begin their self-assessment process.



UCD InfoHub
My services & information portal

The following reports are available to the Head of School via InfoHub:

- **Module Enhancement and Student Feedback Report** – view information to support the module enhancement process including registration and deregistration counts, grade distribution and student feedback.
- **Student FTEs** – provides information on FTEs for taught and research students.
- **Registrations to Majors** – information on student registrations to programmes and majors to assist in enrolment planning.
- **Online Applications** – information on applications made via the online applications system.
- **Student Recruitment Reporting** – this item contains reports relating to CAO Applications to UCD including application and conversion trends, entry points and current year information.
- **Access and Lifelong Learning Students** – information on students registered with UCD Access Centre and Adult Education Centre and Part-Time Undergraduate students.
- **HR Staff Management Report** – this report provides details of staff associated with your unit.
- **Research Information** – provides information on school research projects, including financial status, staff and publications.
- **Retention and progression rates** – can be obtained directly from the Director of Institutional Research.

What are the first steps?

Contact the UCD Director of Institutional Research (Maura McGinn) at maura.mcginn@ucd.ie; or tel. x1088.

